

**MINUTES**  
**SAN JACINTO VALLEY CEMETERY DISTRICT**  
**September 19, 2012**

**I. CALL TO ORDER:**

Myrna Rohr, Chair called the meeting to order at 1:30 P.M.

**ROLL CALL:**

Myrna Rohr, Chair-Present  
Dolly Chambers, Vice Chair-Present  
Marc A. Divine, Trustee-Absent  
Ben Cheeseman, Trustee-Present  
Richard Hixson, Trustee-Present  
Carol A. Griese, Board Secretary/Manager-Present

**II. Review of Agenda:**

**III. Public Input:**

**IV. MINUTES, EXPENSES, FINANCIAL REPORT**

(The following all passed with a unanimous vote unless otherwise indicated)

- |    |  |           |
|----|--|-----------|
| A. | A motion was made by Dolly Chambers and seconded by Richard Hixson to approve the August 15, 2012 minutes.                               | Action    |
| B. | A motion was made by Dolly Chambers and seconded by Richard Hixson to accept the financial statement and check register for August 2012. | Action    |
| C. | An overview of the Wells Fargo Investments was given by Ben Cheeseman. No action was taken.  | No Action |

**V. MANAGERS REPORT**

- |    |  |
|----|--|
| A. | There was a discussion on lots sales and services for the current period.  |
| B. | A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office. |

**VI. ADMINISTRATIVE ACTION/INFORMATION:**

- |    |                           |        |
|----|---------------------------|--------|
| A. | August deeds were signed. | Action |
|----|---------------------------|--------|

**VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:**

- |    |   |            |
|----|---|------------|
| A. | A motion was made by Dolly Chambers and seconded by Ben Cheeseman to accept the Disciplinary Procedures and Termination Policy as presented.  | Action     |
| B  | There was an update given to the Board of Trustees in regards to the applications that were received for the Administrative Assist./Bookkeeper. Interviews will be held October 3, 2012 for eleven candidates.  | Discussion |
| D. | There was a discussion on developing a Veteran's Wall. This item will be back on the agenda around March 2013, once more information is gathered. The Friends of the San Jacinto Valley Cemetery has expressed interest in helping to raise funds for the SJVCD Veteran's wall so further discussion will need to take place with them. | Discussion |

- E. There was a discussion on developing a Re-dispensary for cremations. Discussions  
This item has been put on hold for the time being, due to a shortage of  
funds for the project. This item will be looked at again in the near future.

Meeting was adjourned at 2:50 PM

Next meeting will be October 17, 2012