

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
November 12, 2019

I. CALL TO ORDER:

Ben Cheeseman, Chair, called the meeting to order at 1:32 P.M.

ROLL CALL:

Ben Cheeseman, Chair-Present
Emily McDonough, Vice-Chair-Present
Richard Hixson, Trustee-Absent
Myrna Rohr, Trustee-Present
Linda Skipworth, Trustee-Absent
Carol A. Griese, Board Secretary/Manager-Present

II. REVIEW OF AGENDA:

Add Item VII, # H – Change of Board Meeting time.

III. PUBLIC INPUT:

IV. MINUTES, EXPENSES, FINANCIAL REPORT:

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Emily McDonough and seconded by Myrna Rohr to approve the October 8, 2019 minutes.
- B. A motion was made by Myrna Rohr and seconded by Emily McDonough to accept the financial statement and check register for October 2019.
- C. An overview of the Stifel Investments was given to the board for October 2019. No action taken.

V. MANAGER'S REPORT:

- A. There was a discussion on lot sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

VI. ADMINISTRATIVE ACTION/INFORMATION:

- A. October Interment Rights were signed.

VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. Pat Spafford from Spafford & Landry presented the 2018-2019 Annual Audit to the board.
- B. There was a brief recap of the CAPC 2019 Ed/Area Meeting that was held in Ventura, CA.
- C. A motion was made by Emily McDonough and seconded by Myrna Rohr to hold off on moving forward with the engineering of the brick wall and roadway near Emilio's.
- D. A motion was made by Myrna Rohr and seconded by Emily McDonough to hold off on any repairs to the brick wall and roadway near Miller Jones' property.
- E. A motion was made by Emily McDonough and seconded by Myrna Rohr to give all SJVCD Employees a 1.5% COLA increase effective January 2020.

- F. There was a discussion about the CAPC Management Analysis for 2019.
- G. The Board of Trustees went into closed session at 1:50 P.M. and came out of closed session at 2:00 P.M. Carol Griese received a \$1,500.00 bonus/compensation and Mary Alejo, CAPC Admin. Assistant received a \$600.00 bonus/compensation for the CAPC Management.
- H. A motion was made by Emily McDonough and seconded by Myrna Rohr to change the time for the SJVCD board meeting to 10:30 A.M. The meeting will still be held on the second Tuesday of each month.

Meeting was adjourned at 2:10 P.M.