

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
May 23, 2012

I. CALL TO ORDER:

Myrna Rohr, Chair called the meeting to order at 1:35 P.M.

ROLL CALL:

Myrna Rohr, Chair-Present
Dolly Chambers, Vice Chair-Present
Marc A. Divine, Trustee-Present
Ben Cheeseman, Trustee-Present
Richard Hixson, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present

II. Review of Agenda:

III. Public Input:

No public comments

IV. MINUTES, EXPENSES, FINANCIAL REPORT

(The following all passed with a unanimous vote unless otherwise indicated)

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| A. | A motion was made by Marc Divine and seconded by Richard Hixson to approve the April 18, 2012 minutes with the correction of item VII, B to read, An GPS System was discussed and it was determined that at this time financially we could not afford it. | Action |
| B. | A motion was made by Marc Divine and seconded by Dolly Chambers to accept the financial statement and check register April 2012. | Action |
| C. | There was an overview of the Wells Fargo Investments that was given to the board of trustees by Ben Cheeseman. No action needed at this time. | No Action |

V. MANAGERS REPORT

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| A. | There was a discussion on lots sales and services for the current period. | |
| B. | A list of monthly misc. activities and updates were given to the Board of Trustees, with new revenue sources for the district on the forefront. Ben Cheeseman was appointed to the San Jacinto Valley Cemetery District Board of Trustees on May 8, 2012, by the Riverside County Board of Supervisor, he will be replacing Don Webber who resigned April 20, 2012. A full list of all items discussed are on file in the SJVCD office. | |

VI. ADMINISTRATIVE ACTION/INFORMATION:

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| A. | April deeds were signed. | Action |
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VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

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| A | The 2012-2013 proposed budget was reviewed. The final budget will be prepared at the close of the 2011-2012 fiscal year. | Discussion |
| B. | A motion was made by Dolly Chambers and seconded by Richard Hixson to approve and renew the SJVCD security contract with Armed Response, with the same terms and price as last year. | Action |
| C. | Carol Griese reviewed with the Board of Trustees the financial obligations for CAPC and the cemetery in regards to the CAPC management contract that starts January 1, 2013. | Discussion |
| D. | A motion was made by Dolly Chambers and seconded by Marc Divine to approve Ben Cheeseman as the third member and Chair of the SJVCD Investment Committee. Dolly Chambers and Carol Griese are already serving on this committee. | Action |
| E. | A motion was made by Marc Divine and seconded by Richard Hixson to update the signs at all four entrances of the cemetery and to add to them; Barbecues and picnics, and all items and activities associated with Barbecues and picnics, are not allowed on cemetery grounds. Canopies and tents, unless provided by the District are prohibited unless pre-approved. This will also be added to the SJVCD Rules and Regulations under Care of Graves and Cemetery Grounds # 11. | Action |
| F. | The Board of Trustees went into closed session at 2:52 and came out of closed session at 3:00, no reportable action was taken. | No action |

Meeting was adjourned at 3:02 PM

Next meeting will be June 20, 2012