

**MINUTES**  
**SAN JACINTO VALLEY CEMETERY DISTRICT**  
**May 14, 2019**

**I. CALL TO ORDER:**

Ben Cheeseman, Chair, called the meeting to order at 2:02 P.M.

**ROLL CALL:**

Ben Cheeseman, Chair-Present  
Emily McDonough, Vice-Chair-Present  
Richard Hixson, Trustee-Present  
Myrna Rohr, Trustee-Present  
Linda Skipworth, Trustee-Present  
Carol A. Griese, Board Secretary/Manager-Present

**II. REVIEW OF AGENDA:**

**III. PUBLIC INPUT:**

**IV. MINUTES, EXPENSES, FINANCIAL REPORT:**

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Myrna Rohr and seconded by Linda Skipworth to approve the April 9, 2019 minutes.
- B. A motion was made by Emily McDonough and seconded by Myrna Rohr to accept the financial statement and check register for April 2019.
- C. An overview of the Wells Fargo Investments was given to the board for April 2019. No action taken.

**V. MANAGER'S REPORT:**

- A. There was a discussion on lot sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

**VI. ADMINISTRATIVE ACTION/INFORMATION:**

- A. April Internment Rights were signed.

**VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:**

- A. A motion was made by Myrna Rohr and seconded by Richard Hixson to accept the cost from Cozad & Fox for the final development plans that need to be made per the City of San Jacinto requirements.
- B. There was a discussion about the preliminary budget for the 2019-2020 period.
- C. A motion was made by Myrna Rohr and seconded by Linda Skipworth to approve Powell, Spafford & Landry Inc., Certified Public Accounts to perform the 2018-2019 Audit.
- D. A motion was made by Linda Skipworth and seconded by Emily McDonough to purchase an RTV900 Kubota Dump Scooter from Al's Kubota for \$14,100.59.

- E. The repair of the existing retaining wall on the NE corner of the cemetery was tabled until the June 11, 2019 board meeting.
- F. A motion was made by Linda Skipworth and seconded by Emily McDonough to change the board meeting start time to 1:30 PM starting in June 2019.
- G. A motion was made by Myrna Rohr and seconded by Richard Hixson to conditionally approve the contract between SJVCD and CAPC Executive Director to work as a CAPC Consultant part time for the 2022-2024 calendar years. Changes to the contract can be brought before the board for consideration when needed.

Meeting was adjourned at 3:02 P.M.