

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
May 10, 2013

I. CALL TO ORDER:

Myrna Rohr, Chair called the meeting to order at 1:35 P.M.

ROLL CALL:

Myrna Rohr, Chair-Present
Ben Cheeseman, Vice-Chair-Absent
Dolly Chambers, Trustee-Present
Marc A. Divine, Trustee-Absent
Richard Hixson, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present
Peggy Bingham, Administrative Assistant-Present
(Guest) Deette Hixson-Present

II. Review of Agenda:

III. Public Input:

IV. MINUTES, EXPENSES, FINANCIAL REPORT

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Dolly Chambers and seconded by Richard Hixson to approve the April 17, 2013 minutes. Action
- B. A motion was made by Dolly Chambers and seconded by Richard Hixson to accept the financial statement and check register for April 2013. Action
- C. An overview of the Wells Fargo Investments was given by Carol Griese. No action taken. Action

V. MANAGERS REPORT

- A. There was a discussion on lots sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

VI. ADMINISTRATIVE ACTION/INFORMATION:

- A. April deeds were signed. Action

VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. The Board of Trustees discussed the 2013-2014 preliminary budget that was presented to them by General Manager, Carol Griese. The final budget will be approved in at the July 2013 board meeting. Action
- B. A motion was made by Richard Hixson and seconded by Dolly Chambers to approve CSBA to perform the GASB45 evaluation for SJVCD post health benefits. Action
- C. A motion was made by Richard Hixson and seconded by Dolly Chambers to approve Cox, Valdez and Silbermann to perform the annual audit for the 2012-2013 fiscal year. The audit will not exceed \$11,000.00. Action

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| D. | General information was given to the board of trustees on Health insurance cost for employees and retirees. There was a discussion on possible changes in health care plans to reduce the premium the SJVCD is paying toward health insurance. Information will be obtained from Cal PERS and back on the June Agenda | Discussion |
| E. | A motion was made by Dolly Chambers and seconded by Richard Hixson to nominate Pat Conway for CAPC Honorary Membership. | Action |
| F. | The SJVCD Board of Trustees reviewed the current project list that is in place. Two additional items are to be added to this list, A Veterans Wall and a Re-Dispensary for cremation burials. This item was tabled until next board meeting. | Tabled |
| G. | Information was given to the Board of Trustees in regard to the new PERS Reform policy that will not allow the SJVCD to pay for the Employee's retirement share from our superfund account at CAL Pers. All employees will now have to pay for their 7% portion out of their paycheck on a monthly basis starting July 2013. | Information |
| H. | The review of the Employee Furlough Days was tabled until next board meeting, more information will be gathered to help make a decision. | Action |

Meeting was adjourned at 2:40 PM

Next meeting will be June 19, 2013

APPROVED:

Myrna Rohr, Chair _____

Ben Cheeseman, Vice-Chair _____

Marc Divine, Trustee _____

Dolly Chambers, Trustee _____

Richard Hixson, Trustee _____