

**MINUTES**  
**SAN JACINTO VALLEY CEMETERY DISTRICT**  
**March 10, 2020**

**I. CALL TO ORDER:**

Ben Cheeseman, Chair, called the meeting to order at 10:47 A.M.

**ROLL CALL:**

Ben Cheeseman, Chair-Present  
Emily McDonough, Vice-Chair-Present  
Myrna Rohr, Trustee-Present  
Linda Skipworth, Trustee-Present  
Rod Tolliver, Trustee-Absent  
Carol A. Griese, Board Secretary/Manager-Present

**II. REVIEW OF AGENDA:**

Item # VII, D was added to the agenda. Review of the CAPC Annual Conference held in Oxnard, CA February 20<sup>th</sup>-22<sup>nd</sup>, 2020.

**III. PUBLIC INPUT:**

**IV. MINUTES, EXPENSES, FINANCIAL REPORT:**

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Linda Skipworth and seconded by Emily McDonough to approve the February 11, 2020 minutes.
- B. A motion was made by Emily McDonough and seconded by Myrna Rohr to accept the financial statement and check register for February 2020.
- C. A motion was made by Myrna Rohr and seconded by Linda Skipworth to invest \$100,000.00 cash from the Endowment Interest Account at Stifel Investments with Federal Farm Credit Banks Agency Bond, maturing 3/18/2024, yielding 0.508%. Ben Cheeseman abstained from the vote.

**V. MANAGER'S REPORT:**

- A. There was a discussion on lot sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

**VI. ADMINISTRATIVE ACTION/INFORMATION:**

- A. February Interment Rights were signed.

**VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:**

- A. After Reviewing the Bid for the construction of T-3 & T-4 the item was tabled until the April 14, 2020 regular board meeting so the board has proper time to review the bids.
- B. A motion was made by Linda Skipworth and seconded by Myrna Rohr to Acknowledge the transfer of \$11,488.89 from Endowment Interest Account at Stifel to the SJVCD checking account for City of San Jacinto Inspection Fees for T-3 & T-4. The board was advised that the fee amount has decreased and that the correct total will only be submitted to the City of San Jacinto and the remainder of the funds will be used toward other outlay expenses in the near future.

- C. The SJVCD Board of Directors went into closed session at 12:15 P.M. and came out of closed session at 12:20 P.M, no action taken.
- D. There was a review of the CAPC Annual Conference that was held in Oxnard, CA February 20<sup>th</sup>-22<sup>nd</sup>, 2020. Linda Skipworth, Emily McDonough and Carol Griese all reported.

Meeting was adjourned at 12:25 P.M.