

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
June 12, 2018

I. CALL TO ORDER:

Myrna Rohr, Chair, called the meeting to order at 2:05 P.M.

II. ROLL CALL:

Myrna Rohr, Chair-Present
Ben Cheeseman, Vice-Chair-Present
Richard Hixson, Trustee-Present
Emily McDonough, Trustee-Present
Linda Skipworth, Trustee-Absent
Carol A. Griese, Board Secretary/Manager-Present

III. REVIEW OF AGENDA:

Item # VII, E was added, transfer of funds from the Wells Fargo Interest account to the Bank of Hemet checking account of \$7,200.00 for payment to Taylor Underground.

IV. PUBLIC INPUT:

V. MINUTES, EXPENSES, FINANCIAL REPORT:

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Emily McDonough and seconded by Richard Hixson to approve the May 8, 2018 minutes.
- B. A motion was made by Ben Cheeseman and seconded by Emily McDonough to accept the financial statement and check register for May 2018.
- C. An overview of the Wells Fargo Investments was given to the board for May 2018. No action needed.
- D. There was a discussion on lot sales and services for the current period.
- E. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

VI. ADMINISTRATIVE ACTION/INFORMATION:

- A. May deeds were signed.

VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. Brian Fox and Bob Pisa of Cozad and Fox presented the Board of Trustees with the preliminary plans for the new development at Santa Fe Ave. and Midway Street.
- B. A motion was made by Richard Hixson and seconded by Emily McDonough to approve the 2018-2019 Workers Compensation Insurance Policy with an annual fee of \$16,275.00.
- C. A motion was made by Ben Cheeseman and seconded by Richard Hixson to approve the the 2018-2019 General Liability Insurance Policy with an annual fee of \$14,658.00.
- D. A motion was made by Richard Hixson and seconded by Emily McDonough to approve the contract between SJVCD and GovDeals which is an on-line auction to sell equipment and other items for the cemetery.
- E. A motion was made by Ben Cheeseman and seconded by Richard Hixson to approve the transfer of \$7,200.00 from the Wells Fargo Endowment Interest Acct. to the Bank of Hemet general checking account.

Meeting was adjourned at 3:10 P.M.