

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
June 18, 2014

I. CALL TO ORDER:

Myrna Rohr, Chair called the meeting to order at 3:05 P.M.

ROLL CALL:

Myrna Rohr, Chair-Present
Ben Cheeseman, Vice-Chair-Present
Marc A. Divine, Trustee-Present
Richard Hixson, Trustee-Present
Doug Marshall, Trustee-Absent
Carol A. Griese, Board Secretary/Manager-Present

II. Review of Agenda:

III. Public Input:

IV. MINUTES, EXPENSES, FINANCIAL REPORT

(The following all passed with a unanimous vote unless otherwise indicated)

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| A. | A motion was made by Ben Cheeseman and seconded by Marc Divine to approve the May 22, 2014 minutes. | Action |
| B. | A motion was made by Richard Hixson and seconded by Marc Divine to accept the financial statement and check register for May 2014. | Action |
| C. | An overview of the Wells Fargo Investments was given by Ben Cheeseman. No Action taken | Action |

V. MANAGERS REPORT

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| A. | There was a discussion on lots sales and services for the current period. |
| B. | A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office. |

VI. ADMINISTRATIVE ACTION/INFORMATION:

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| A. | May deeds were signed. | Action |
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VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

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| A. | A motion was made by Marc Divine and seconded by Richard Hixson to keep the Rules and Regulation for the SJVCD as is in regards to planting of trees on the cemetery property. | Action |
| B. | A motion was made by Richard Hixson and seconded by Ben Cheeseman to approve Cox, Valdez & Silbermann to perform the 2013-2014 annual audit. | Action |

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| C. | A motion was made by Ben Cheeseman and seconded by Richard Hixson to table the Repository item until the next regular board meeting. More information will be obtained from Anady's Trophies in regards to displaying names of those buried in the Repository. | Tabled |
| D. | A motion was made by Ben Cheeseman and seconded by Richard Hixson to approve the 2014-2015 Workers Compensation and General Liability to be renewed with BB& T Insurance. The General Liability Insurance for 2014-2015 is \$15,366.00 and the Workers Compensation Ins. through Guard Insurance for \$30,060.00. | Action |
| E. | A motion was made by Ben Cheeseman and seconded by Richard Hixson to approve the cost of the CAPC Management contract for 2015 at \$45,000.00. | Action |
| F. | A motion was made by Marc Divine and seconded by Ben Cheeseman approving San Jacinto Valley Cemetery to submit a bid CAPC for 2016-2018 Management Contact for \$47,000.00. This amount can be adjusted annually. | Action |
| G. | The Board of Directors went into closed session at 3:50 PM and came of closed session at 4:05. No action taken. | No Action |

Meeting was adjourned at 4:10 PM

Next Board Meeting: July 16, 2014