

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
June 26, 2013

I. CALL TO ORDER:

Myrna Rohr, Chair called the meeting to order at 1:30 P.M.

ROLL CALL:

Myrna Rohr, Chair-Present
Ben Cheeseman, Vice-Chair-Absent
Dolly Chambers, Trustee-Absent
Marc A. Divine, Trustee-Present
Richard Hixson, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present
Peggy Bingham, Administrative Assistant-Present
(Guest) Doug Marshall

II. Review of Agenda:

III. Public Input:

IV. MINUTES, EXPENSES, FINANCIAL REPORT

(The following all passed with a unanimous vote unless otherwise indicated)

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| A. | A motion was made by Richard Hixson and seconded by Marc Divine to approve the May 10, 2013 minutes. | Action |
| B. | A motion was made by Marc Divine and seconded by Richard Hixson to accept the financial statement and check register for May 2013. | Action |
| C. | An overview of the Wells Fargo Investments was given by Carol Griese. No action taken. | Action |

V. MANAGERS REPORT

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| A. | There was a discussion on lots sales and services for the current period. |
| B. | A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office. |

VI. ADMINISTRATIVE ACTION/INFORMATION:

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| A. | May deeds were signed. | Action |
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VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

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| A. | A motion was made by Marc Divine and seconded by Richard Hixson to approve a change in the health care resolution between CAL PERS and San Jacinto Valley Cemetery District. The new amount that the district will contribute toward employees and retiree's monthly health plan is \$600.00 starting January 1, 2014. Any difference from the employee or retiree's health care cost and the \$600.00 will be paid by the employee or retiree and will be deducted from their monthly check in December 2012 to cover their January 2104 health care. | Action |
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| B. | A motion was made by Marc Divine and seconded by Richard Hixson to rescind the Health Care Vesting Resolution with CAL PERS. | Action |
| C. | A motion was made by Richard Hixson and seconded by Marc Divine to stop the employee furlough days as of July 2013. | Action |
| D. | A motion was made by Richard Hixson and seconded by Marc Divine to transfer \$500.00 per month from the general operating fund to the ACO account at the Auditor Controllars office starting July 2013. | Action |
| E. | The GABS 45 report was given to the Board of Trustees that shows the Districts Health Care Liability once employees have retired. | Information |
| F. | A motion was made by Marc Divine and seconded by Richard Hixson to approve the quote for the General Liability Insurance from BB&T Insurance Company. The 2013-2014 General Liability premium will be \$15,645.00. | Action |
| G. | A motion was made by Marc Divine and seconded by Richard Hixson to approve the Workers Compensation Insurance from Guard Insurance. The 2013-2014 Workers Compensation premium will be \$28,159.00. | Action |

Meeting was adjourned at 2:20 PM

Next meeting will be July 17, 2013

APPROVED:

Myrna Rohr, Chair _____

Ben Cheeseman, Vice-Chair _____

Marc Divine, Trustee _____

Dolly Chambers, Trustee _____

Richard Hixson, Trustee _____