

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
June 20, 2012

I. CALL TO ORDER:

Myrna Rohr, Chair called the meeting to order at 1:30 P.M.

ROLL CALL:

Myrna Rohr, Chair-Present
Dolly Chambers, Vice Chair-Present
Marc A. Divine, Trustee-Present
Ben Cheeseman, Trustee-Absence
Richard Hixson, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present

II. Review of Agenda:

III. Public Input:

Bill Nelson, Orange County Cemetery was present at the board meeting. He was at the meeting on behalf of CSDA and himself to say thank you for the past support when he ran for the position of CSDA Board of Directors.

IV. MINUTES, EXPENSES, FINANCIAL REPORT

(The following all passed with a unanimous vote unless otherwise indicated)

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| A. | A motion was made by Marc Divine and seconded by Richard Hixson to approve the May 23, 2012 minutes. | Action |
| B. | A motion was made by Marc Divine and seconded by Dolly Chambers to accept the financial statement and check register for May 2012. | Action |
| C. | There was an overview of the Wells Fargo Investments. A motion was made by Richard Hixson and seconded by Marc Divine to accept the investment report as presented. | Action |

V. MANAGERS REPORT

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| A. | There was a discussion on lots sales and services for the current period. The report indicated the period was for June when in fact it was for May 2012. |
| B. | A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office. |

VI. ADMINISTRATIVE ACTION/INFORMATION:

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| A. | May deeds were signed. | Action |
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VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. A motion was made by Dolly Chambers and seconded by Richard Hixson to approve the 2012-2013 Workers Compensation and General Liability Insurance through BB & T Insurance Services. Action
- B. A motion was made by Dolly Chambers and seconded by Richard Hixson to approve Cox, Valdez and Silberman to perform the audit for 2011-2012. Action
- C. A motion was made by Marc Divine and seconded by Dolly Chambers to approve San Jacinto Valley Cemetery District to have the employees retirement to be paid out of the PERS Super Fund account at Cal Pers for the 2012-2013 fiscal year. All employees will sign a form stating that they are aware that this status is only for the 2012-2013 period and will be reviewed again next year. Action

Meeting was adjourned at 2:20 PM

Next meeting will be July 18, 2012

APPROVED:

Myrna Rohr, Chair _____

Dolly Chambers, Vice-Chair_____

Marc Divine, Trustee _____

Ben Cheeseman, Trustee_____

Richard Hixson, Trustee _____