

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
June 21, 2017

I. CALL TO ORDER:

Myrna Rohr, Chair, called the meeting to order at 3:15P.M.

ROLL CALL:

Myrna Rohr, Chair-Present
Ben Cheeseman, Vice-Chair-Present
Richard Hixson, Trustee-Present
Doug Marshall, Trustee-Absent
Emily McDonough, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present

II. REVIEW OF AGENDA:

III. PUBLIC INPUT:

IV. MINUTES, EXPENSES, FINANCIAL REPORT:

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Ben Cheeseman and seconded by Emily McDonough to approve the May 10, 2017 minutes. Emily McDonough abstained from the vote.
- B. A motion was made by Emily McDonough and seconded by Richard Hixson to accept the financial statement and check register for May 2017.
- C. An overview of the Wells Fargo Investments was given to the board. No action taken.
- D. There was a discussion on lot sales and services for the current period.
- E. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

V. ADMINISTRATIVE ACTION/INFORMATION:

- A. May deeds were signed.

VI. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. A motion was made by Richard Hixson and seconded by Emily McDonough to approve R.T. Dennis to perform the 2016-2017 Annual Audit.
- B. A motion was made by Ben Cheeseman and seconded by Emily McDonough to approve Post Security to patrol the cemetery grounds five times a night for \$550.00.
- C. A motion was made by Richard Hixson and seconded by Emily McDonough to approve the 2017-2018 Workers Compensation renewal through West Guard Insurance Company, with BB&T Insurance Services as our agent.
- D. A motion was made by Ben Cheeseman and seconded by Richard Hixson to approve the 2017-2018 General Liability Insurance with BB&T Insurance Services.

- E. A motion was made by Emily McDonough and seconded by Richard Hixson to approve the SJVCD to start taking credit card payments from customers using PayGov as the credit card processing company with the condition there is no minimum amount of sales that is required on a monthly basis.
- F. A motion was made by Ben Cheeseman and seconded by Richard Hixson to accept the bid from HonorLife to install 240 more Niches on the cemetery grounds for \$124,000.00.

Meeting was adjourned at 4:20 P.M.

Next Board Meeting: July 19, 2017