

**BOARD OF TRUSTEES MEETING  
AGENDA  
Wednesday July 18, 2012 1:30 P.M.**

- |      |   |                   |
|------|---|-------------------|
| I.   | CALL TO ORDER AND ROLL CALL OF MEMBERS:   |                   |
|      | A. Call Meeting to order  | Action            |
|      | B. Roll call of Members   | Action            |
| II.  | REVIEW OF AGENDA  |                   |
| III. | PUBLIC COMMENTS:  |                   |
|      | A. Public comments on items not on the agenda, will be heard at this time. (Limit 3 min. per topic) | Information       |
| IV.  | MINUTES, EXPENSES, FINANCIAL REPORT:  |                   |
|      | A. Minutes of June 20, 2012 Regular Meeting   | Action            |
|      | B. Financial Receipts, Expenditure, Checks for June 2012  | Action            |
|      | C. Wells Fargo Investments and Committee Report   | Discussion/Action |
| V.   | MANAGER'S REPORT:   |                   |
|      | A. Report of Services for Month and Year-to-Date  | Information       |
|      | B. Update of monthly activity and general information   | Discussion        |
| VI.  | ADMINISTRATIVE ACTION/INFORMATION.  |                   |
|      | A. Sign Deeds   | Action            |
| VII. | NEW BUSINESS, QUESTIONS, SUGGESTIONS:   |                   |
|      | A. Approval of the SJVCD 2012-2013 Annual Budget  | Action            |
|      | B. Oath of Office   | Discussion        |
|      | C. Approval of the SJVCD Expenditure Policy   | Action            |
|      | D. Appointment of Treasurer to the Board of Trustees  | Action            |
|      | E. Approval of the SJVCD ByLaws   | Discussion/Action |
|      | F. Approval of the SJVCD Policy & Procedure Manual  | Discussion/Action |
|      | G. SJVCD/CAPC New Office Employee   | Discussion        |

**Next Board Meeting: August 15, 2012 @ 1:30P.M.**