

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
December 21, 2021

I. CALL TO ORDER:

Ben Cheeseman, Chair called the meeting to order at 11:35 A.M.

ROLL CALL:

Ben Cheeseman, Chair-Present
Emily Quast, Vice-Chair-Present
Myrna Rohr, Trustee-Present
Linda Skipworth, Trustee-Absent
Rod Tolliver, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present
Mary Alejo, Assistant General Manager-Present

II. REVIEW OF AGENDA:

III. PUBLIC INPUT:

IV. MINUTES, EXPENSES, FINANCIAL REPORT:

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Emily Quast and seconded by Rod Tolliver to approve the November 16, 2021 minutes.
- B. A motion was made by Myrna Rohr and seconded by Rod Tolliver to accept the financial statement and check register for November 2021.
- C. An overview of the Stifel Investments was given to the board for November 2021. No action taken.

V. MANAGER'S REPORT:

- A. There was a discussion on lot sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

VI. ADMINISTRATIVE ACTION/INFORMATION:

- A. November Interment Rights were signed.

VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. A motion was made by Emily Quast and seconded by Myrna Rohr to appoint Ben Cheeseman, Rod Tolliver and Carol Griese to the Investment Committee for the calendar year of 2022.
- B. A motion was made by Myrna Rohr and seconded by Rod Tolliver to appoint Emily Quast as the Chair and Ben Cheeseman as the Vice-Chair for the calendar year of 2022.
- C. A motion was made by Myrna Rohr and seconded by Emily Quast to move forward with applying for the Coronavirus Local Fiscal Recovery Fund.
- D. The board went into closed session at 10:55 A.M. and reconvened at 11:15 A.M.
- E. There was a discussion in regards to an evaluation for Assistant Foreman Daniel Griese. He handles the cemeteries Irrigation/Water Breaks, all equipment repair and mechanical work along with the Assistant Foreman Duties. A motion was made by Rod Tolliver and second by Myrna Rohr to give Daniel Griese a merit increase effective immediately and retroactive to July 1, 2021.

Meeting was adjourned at 11:30 A.M.