

**MINUTES**  
**SAN JACINTO VALLEY CEMETERY DISTRICT**  
**December 12, 2017**

**I. CALL TO ORDER:**

Myrna Rohr, Chair, called the meeting to order at 2:10 P.M.

**ROLL CALL:**

Myrna Rohr, Chair-Present  
Ben Cheeseman, Vice-Chair-Present  
Richard Hixson, Trustee-Present  
Emily McDonough, Trustee-Present  
Carol A. Griese, Board Secretary/Manager-Present

**II. REVIEW OF AGENDA:**

**III. PUBLIC INPUT:**

**IV. MINUTES, EXPENSES, FINANCIAL REPORT:**

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Emily McDonough and seconded by Richard Hixson to approve the November 15, 2017 minutes.
- B. A motion was made by Richard Hixson and seconded by Ben Cheeseman to accept the financial statement and check register for November 2017.
- C. An overview of the Wells Fargo Investments was given to the board for November 2017. No action needed.
- D. There was a discussion on lot sales and services for the current period.
- E. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

**V. ADMINISTRATIVE ACTION/INFORMATION:**

- A. November deeds were signed.

**VI. NEW BUSINESS, QUESTIONS, SUGGESTIONS:**

- A. A motion was made by Emily McDonough and seconded by Richard Hixson to elect Myrna Rohr as President and Ben Cheeseman for Vice-President for the 2018 calendar year.
- B. A motion was made by Richard Hixson and seconded by Emily McDonough to approved the SJVCD Investment Policy as presented.
- C. A motion was made by Ben Cheeseman and seconded by Richard Hixson to approve a 2% COLA increase for all employees starting January 2018.

Meeting was adjourned at 3:00 P.M.