

**MINUTES**  
**SAN JACINTO VALLEY CEMETERY DISTRICT**  
**November 29, 2023**

**I. CALL TO ORDER:**

Emily Quast, Chair called the meeting to order at 10:34 A.M.

**ROLL CALL:**

Emily Quast, Chair-Present  
Ben Cheeseman, Vice-Chair-Absent  
Myrna Rohr, Trustee-Absent  
Linda Skipworth, Trustee-Present  
Rod Tolliver, Trustee-Present  
Carol A. Griese, Board Secretary/Manager-Present  
Mary Alejo, Assistant General Manager-Present

**II. REVIEW OF AGENDA:**

**III. PUBLIC INPUT:**

**IV. MINUTES, EXPENSES, FINANCIAL REPORT:**

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Rod Tolliver and seconded by Linda Skipworth to approve the October 17, 2023 minutes.
- B. A motion was made by Linda Skipworth and seconded by Rod Tolliver to accept the financial statement and check register for October 2023.
- C. An overview of the Stifel Investments was given to the board for October 2023. Two investments will mature by November 30, 2023. No Action taken at this meeting.

**V. MANAGER'S REPORT:**

- A. There was a discussion on lot sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

**VI. ADMINISTRATIVE ACTION/INFORMATION:**

- A. October Interment Rights were signed.

**VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:**

- A. A motion was made by Rod Tolliver and seconded by Linda Skipworth to create a Bilingual Spanish Spokesperson position. Mary Alejo was designated as the SJVCD spokesperson for this position. Mary Alejo will receive \$225.00 a month as the spokesperson.
- B. No action was taken on the agenda item of Federal Minimum wage increase for January 2024 and won't be in the future. However if there is ever a California minimum wage increase, the item will be on the agenda for discussion and possible action.
- C. A Motion was made by Linda Skipworth and second by Rod Tolliver to approve Robert Hunt to serve as SJVCD's legal counsel effective immediately and to terminate Anthony Principe of Kirk & Simas.
- D. The SJVCD closed session item to discuss the 2.4 Acres of property on San Jacinto Ave. was tabled until the December 19, 2023 board meeting.

Meeting was adjourned at 11:21 A.M.