

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
November 16, 2021

I. CALL TO ORDER:

Ben Cheeseman, Chair called the meeting to order at 10:30 A.M.

ROLL CALL:

Ben Cheeseman, Chair-Present
Emily Quast, Vice-Chair-Present
Myrna Rohr, Trustee-Present
Linda Skipworth, Trustee-Present
Rod Tolliver, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present
Mary Alejo, Assistant General Manager-Present

II. REVIEW OF AGENDA:

III. PUBLIC INPUT:

IV. MINUTES, EXPENSES, FINANCIAL REPORT:

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Rod Tolliver and seconded by Emily Quast to approve the October 19, 2021 minutes.
- B. A motion was made by Myrna Rohr and seconded by Linda Skipworth to accept the financial statement and check register for October 2021.
- C. An overview of the Stifel Investments was given to the board for October 2021. No action taken.

V. MANAGER'S REPORT:

- A. There was a discussion on lot sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

VI. ADMINISTRATIVE ACTION/INFORMATION:

- A. October Interment Rights were signed.

VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. A motion was made by Myrna Rohr and seconded by Emily Quast to nominate Bob Hunt for CAPC Honorary Membership.
- B. A motion was made by Rod Tolliver and seconded by Ben Cheeseman to approve the SJVCD Short & Long Term goals with the changes that were discussed.
- C. A motion was made by Myrna Rohr and seconded by Rod Tolliver to accept the 2021-2022 Annual Audit as presented.
- D. There was a review of the CAPC 2021 Management Analysis costs.
- E. The Board of Trustees went into closed session at 11:30 A.M. and came out of closed session at 11:40 A.M.
- F. There was a discussion in regards to the closed session of the CAPC Management. A motion was made by Rod Tolliver and seconded by Linda Skipworth to give Carol Griese a \$2,000.00 bonus and Mary Alejo a \$1,000.00 bonus for the 2021 CAPC Operation.

Meeting was adjourned at 11:55 A.M.