

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
November 15, 2017

I. CALL TO ORDER:

Myrna Rohr, Chair, called the meeting to order at 2:05 P.M.

ROLL CALL:

Myrna Rohr, Chair-Present
Ben Cheeseman, Vice-Chair-Present
Richard Hixson, Trustee-Present
Emily McDonough, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present

II. REVIEW OF AGENDA:

III. PUBLIC INPUT:

IV. MINUTES, EXPENSES, FINANCIAL REPORT:

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Emily McDonough and seconded by Richard Hixson to approve the October 18, 2017 minutes.
- B. A motion was made by Ben Cheeseman and seconded by Richard Hixson to accept the financial statement and check register for October 2017.
- C. An overview of the Wells Fargo Investments was given to the board for October 2017. A motion was made by Ben Cheeseman and seconded by Emily McDonough to approve the transfer of \$57,000.00 from the Wells Fargo Endowment Interest Account.
- D. There was a discussion on lot sales and services for the current period.
- E. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

V. ADMINISTRATIVE ACTION/INFORMATION:

- A. November deeds were signed.

VI. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. The SJVCD 2016-2017 Annual Audit was given to the Board of Trustees for discussion.
- B. There was a review and discussion of the CAPC Management Income and Expenditures for 2017.
- C. A motion was made by Richard Hixson and seconded by Ben Cheeseman to transfer \$20,000.00 from the ACO account at Riverside County to the SJVCD Bank of Hemet checking account. This will be for a payment to HonorLife for the new 240 Niches that were installed.
- D. The Board of Trustees went into closed session at 2:40 P.M. and came out of closed session at 2:50 P.M. A motion was made by Ben Cheeseman and seconded by Emily McDonough to approve Carol Griese, Executive Director for CAPC to receive a \$1,500.00 bonus for the 2017 CAPC operations.

Meeting was adjourned at 2:55 P.M.

The San Jacinto Valley Cemetery District's board meeting day and time have been changed to the second Tuesday of each month at 2:00 PM.
Next Board Meeting: December 12, 2017.