

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
December 16, 2015

I. CALL TO ORDER:

Carol Griese, Secretary, called the meeting to order at 3:07 P.M.

ROLL CALL:

Myrna Rohr, Chair-Absent
Ben Cheeseman, Vice-Chair-Present
Richard Hixson, Trustee-Present
Doug Marshall, Trustee-Present
Emily McDonough, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present

II. REVIEW OF AGENDA:

III. PUBLIC INPUT:

IV. MINUTES, EXPENSES, FINANCIAL REPORT:

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Doug Marshall and seconded by Richard Hixson to approve the November 18, 2015 minutes.
- B. A motion was made by Emily McDonough and seconded by Doug Marshall to accept the financial statement and check register for November 2015.
- C. An overview of the Wells Fargo Investments was given. A motion was made by Doug Marshall and seconded by Richard Hixson to approve cashing out the Federal Farm Credit Bank Gov. Agency Bond from the Endowment Interest Account for \$50,000.00. This will be used to finish paying for the Water Well as needed.

V. MANAGERS REPORT:

- A. There was a discussion on lots sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

VI. ADMINISTRATIVE ACTION/INFORMATION:

- A. November deeds were signed.

VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. Carol Griese gave the board a review of the Nexus Report and how it will be presented to the County Board of Supervisors and the City of San Jacinto and Hemet. These reports will be used in January as SJVSD makes appointment with the County and Cities.
- B. A motion was made by Doug Marshall and seconded by Richard Hixson to approve the Public Records Act Policy.

- C. The board went into closed session at 3:30 and came out of closed session at 3:40. The Board of Trustees announced that Carol Griese, CAPC Executive Director will be given a \$1,000.00 bonus for the CAPC Management for 2015.

Meeting was adjourned at 3:45 P.M.

Next Board Meeting: January 20, 2016