

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
April 10, 2018

I. CALL TO ORDER:

Myrna Rohr, Chair, called the meeting to order at 2:07 P.M.

II. ROLL CALL:

Myrna Rohr, Chair-Present
Ben Cheeseman, Vice-Chair-Present
Richard Hixson, Trustee-Present
Emily McDonough, Trustee-Present
Linda Skipworth, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present

III. REVIEW OF AGENDA:

IV. PUBLIC INPUT:

V. MINUTES, EXPENSES, FINANCIAL REPORT:

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Emily McDonough and seconded by Richard Hixson to approve the March 13, 2018 minutes.
- B. A motion was made by Ben Cheeseman and seconded by Linda Skipworth to accept the financial statement and check register for March 2018.
- C. An overview of the Wells Fargo Investments was given to the board for March 2018. No action needed.
- D. There was a discussion on lot sales and services for the current period.
- E. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

VI. ADMINISTRATIVE ACTION/INFORMATION:

- A. March deeds were signed.

VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. There was a discussion on the amount of land the SJVCD has for future burials and the process to move forward with land development.
- B. There was a discussion on the Combined Columbarium's and some ideas for a possible name change and ideas to market them.
- C. A motion was made by Linda Skipworth and seconded by Richard Hixson to accept the Policies and Procedures Hand Book as presented with corrections and modifications to the General Manager, Staff and Operations, Expenditure, Trustee Compensation and Reimbursement, Disciplinary/Complaint/Termination, Trustee Compensation for meetings and the Short and Long Term Goals Policies.

Meeting was adjourned at 3:00 P.M.