

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
August 15, 2023

I. CALL TO ORDER:

Emily Quast, Chair called the meeting to order at 10:37 A.M.

ROLL CALL:

Emily Quast, Chair-Present
Ben Cheeseman, Vice-Chair-Present
Myrna Rohr, Trustee-Present
Linda Skipworth, Trustee-Present
Rod Tolliver, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present
Mary Alejo, Assistant General Manager-Present

II. REVIEW OF AGENDA:

III. PUBLIC INPUT:

IV. MINUTES, EXPENSES, FINANCIAL REPORT:

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Linda Skipworth and seconded by Rod Tolliver to approve the July 18, 2023 minutes.
- B. A motion was made by Myrna Rohr and seconded by Ben Cheeseman to accept the financial statement and check register for July 2023.
- C. An overview of the Stifel Investments was given to the board for July 2023. No Action taken.

V. MANAGER'S REPORT:

- A. There was a discussion on lot sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

VI. ADMINISTRATIVE ACTION/INFORMATION:

- A. July Interment Rights were signed.

VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. After a review of the SJVCD Holiday schedule a motion was made by Linda Skipworth and seconded by Myrna Rohr to not approve the addition of Juneteenth Day to the employee's holiday schedule. The board did approve a personal day in place of Memorial Day. This day needs to be pre-arranged with management approval.

Meeting was adjourned at 10:57 A.M.