

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
January 18, 2022

I. CALL TO ORDER:

Emily Quast, Chair called the meeting to order at 10:30 A.M.

ROLL CALL:

Emily Quast, Chair-Present
Ben Cheeseman, Vice-Chair-Present
Myrna Rohr, Trustee-Present
Linda Skipworth, Trustee-Present
Rod Tolliver, Trustee-Present
Carol A. Griese, Board Secretary/Manager-Present
Mary Alejo, Assistant General Manager-Absent

II. REVIEW OF AGENDA:

III. PUBLIC INPUT:

IV. MINUTES, EXPENSES, FINANCIAL REPORT:

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Rod Tolliver and seconded by Myrna Rohr to approve the December 21, 2021 minutes.
- B. A motion was made by Myrna Rohr and seconded by Ben Cheeseman to accept the financial statement and check register for December 2021.
- C. An overview of the Stifel Investments was given to the board for December 2021. No action taken.

V. MANAGER'S REPORT:

- A. There was a discussion on lot sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

VI. ADMINISTRATIVE ACTION/INFORMATION:

- A. December Interment Rights were signed.

VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. A motion was made by Ben Cheeseman and seconded by Rod Tolliver to approve the Investment Policy as presented with no changes.
- B. The Board of Trustees went into closed session at 11:10 A.M. and reconvened at 11:40 A.M. The board had a discussion in open session in regards to the G.M. evaluation and expressed they were very pleased with her management of the SJVCD. The GM was given an increase in her salary effective January 2022.

Meeting was adjourned at 11:50 A.M.