

MINUTES
SAN JACINTO VALLEY CEMETERY DISTRICT
February 11, 2020

I. CALL TO ORDER:

Ben Cheeseman, Chair, called the meeting to order at 11:45 A.M.

ROLL CALL:

Ben Cheeseman, Chair-Present
Emily McDonough, Vice-Chair-Present
Myrna Rohr, Trustee-Present
Linda Skipworth, Trustee-Present
Rod Tolliver, Trustee-Absent
Carol A. Griese, Board Secretary/Manager-Present

II. REVIEW OF AGENDA:

Added VII, F, closed session personnel issue.

III. PUBLIC INPUT:

IV. MINUTES, EXPENSES, FINANCIAL REPORT:

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Emily McDonough and seconded by Linda Skipworth to approve the January 14, 2020 minutes.
- B. A motion was made by Linda Skipworth and seconded by Myrna Rohr to accept the financial statement and check register for January 2020.
- C. An overview of the Stifel Investments was given to the board for January 2020. A motion was made by Myrna Rohr and seconded by Emily McDonough to invest \$200,000.00 cash from the Endowment Care Principal Account at Stifel Investments with Federal Farm Credit Bank Government Agency Bond.

V. MANAGER'S REPORT:

- A. There was a discussion on lot sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

VI. ADMINISTRATIVE ACTION/INFORMATION:

- A. January Interment Rights were signed.

VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:

- A. A motion was made by Linda Skipworth and seconded by Myrna Rohr to deny the only bid which was from from Tyner Paving for the curb, gutter, sidewalk, wall and gate in order to pursue other options.

- B. The motion was made by Myrna Rohr and seconded by Linda Skipworth to hire a General Contractor for the entire project for T3 & T4 sections. Also in this motion was the approval for Cozad & Fox to prepare bidding instructions and stay involved as a point of contact for the contractors and inspectors throughout the entire project.
- C. A motion was made by Emily McDonough and seconded by Myrna Rohr to transfer \$100,000.00 from the Endowment Care Principal account at Riverside County to the Endowment Care Principal account at Stifel Investments.
- D. A motion was made by Linda Skipworth and seconded by Myrna Rohr to transfer \$100,000.00 from the ACO account at Riverside County to the ACO account at Stifel Investments.
- E. A motion was made by Emily McDonough and seconded by Myrna Rohr to approve the Ameriquest Security increase from \$500.00 to \$750.00 effective March 1, 2020.
- F. The SJVCD Board of Directors went into closed session at 11:07 am to discuss personel issues and came out of closed session at 11:30 am. No action taken.

Meeting was adjourned at 11:30 A.M.